COVID-19
COMMUNITY RESOURCES
Friends –

We know the recent days have been a whirl of information, hard decisions, closures, cancellations and postponements as we all work to protect each other from the COVID-19 pandemic sweeping the nation. We also know that many of you are concerned about the effects that social distancing will have on your family, friends, neighbors, businesses, staff and the future of our city. No one was fully prepared for this moment and we are all doing our best to navigate tough territory.

Our Near Southside, Inc. team has been working to gather a list of COVID-19 resources for your use. Please know the list is in constant flux, and we will do our best to update it as frequently as possible. As you are seeing in the media and via your email, updates are fluid and advice is changing on practically a minute-by-minute basis. We are working to keep this document updated every 24-hours. Please make sure that the date of the document title is consistent to the date you are viewing it so that you have the most up-to-date information.

Please look for the “new today” corner icon for slides that have been updated within the last 24-hours.

If you know of resources that are not offered here, but would be helpful to others, please share them with Megan Henderson at megan@nearsouthsidefw.org.

Thank you.
PUBLIC HEALTH
WHO TO CONTACT WITH QUESTIONS

CORONAVIRUS INFORMATION

The links below are updating information daily as this is an emerging, rapidly evolving situation.

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<tr>
<th>Locally</th>
<th>Tarrant County Public Health</th>
<th>Coronavirus Hotline: 817-248-6299</th>
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<tr>
<td>Texas</td>
<td>Texas Department of State Health Services</td>
<td><a href="https://www.dshs.texas.gov/coronavirus/">https://www.dshs.texas.gov/coronavirus/</a></td>
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</tbody>
</table>
United States Comprehensive COVID-19 Website
https://www.usa.gov/coronavirus
What to do if you are sick


Caring for yourself at home with COVID-19


Caring for someone else at home with COVID-19


Disinfecting your home

TEXAS HEALTH & HUMAN SERVICES

211 Resources

211 Coronavirus Resources: [https://hhs.texas.gov/services/health/coronavirus-covid-19](https://hhs.texas.gov/services/health/coronavirus-covid-19)

2-1-1 Texas

- [https://www.211texas.org/](https://www.211texas.org/)
- (877) 541-7905

- HHS offers help with food, health care and cash assistance for Texans. Find out if you are eligible by applying through [YourTexasBenefits.com](https://www.211texas.org/)
LOCAL PUBLIC HEALTH COVID-19 RESOURCES


Tarrant County COVID-19 Hotline 817-248-6299
with support from UNT HSC Medical Staff

City of Fort Worth COVID-19 http://fortworthtexas.gov/COVID-19

City of Fort Worth Consumer Health 817-392-7255
Local Public Health COVID-19 Resources

JPS Screening Procedures

Baylor Scott & White Health is encouraging all patients experiencing flu-like symptoms (cough, shortness of breath, feeling feverish) to first visit MyBSWHealth mobile app or on the web at https://www.bswhealth.com FREE COVID-19 screening questionnaire.

Texas Health Resources has established a 24-7 Coronavirus Hotline for consumers at 682.236.7601 or https://www.texashealth.org/Health-and-Wellness/Understanding-Coronavirus
COVID-19 ANXIETY & STRESS

CDC Resources & Recommendations for Anxiety & Stress

For Everyone Coping with a Disaster or Traumatic Event
For Communities
- Coping with stress during an infectious disease outbreakpdf iconexternal icon
- Taking Care of Your Behavioral Health during an Infectious Disease Outbreakexternal icon
For Families and Children
- Helping Children Cope with Emergencies
- Coping After a Disaster – A Ready Wrigley activity book for children age 3-10
For First Responders
- Emergency Responders: Tips for taking care of yourself
- Disaster Technical Assistance Centerexternal icon (SAMHSA)
COVID-19 ANXIETY & STRESS

CDC Resources & Recommendations for Anxiety & Stress

Stress and Coping The outbreak of coronavirus disease 2019 (COVID-19) may be stressful for people. Fear and anxiety about a disease can be overwhelming and cause strong emotions in adults and children. Coping with stress will make you, the people you care about, and your community stronger.

Everyone reacts differently to stressful situations. How you respond to the outbreak can depend on your background, the things that make you different from other people, and the community you live in. People who may respond more strongly to the stress of a crisis include:

- Older people and people with chronic diseases who are at higher risk for COVID-19
- Children and teens
- People who are helping with the response to COVID-19, doctors and health care providers, or first responders
- People who have mental health conditions including problems with substance abuse
COVID-19 ANXIETY & STRESS

CDC Resources & Recommendations for Anxiety & Stress
Taking care of yourself, your friends, and your family can help you cope with stress. Helping others cope with their stress can also make your community stronger.

Things you can do to support yourself
• Take breaks from watching, reading, or listening to news stories, including social media. Hearing about the pandemic repeatedly can be upsetting.
• Take care of your body. Take deep breaths, stretch, or meditate. Try to eat healthy, well-balanced meals, exercise regularly, get plenty of sleep, and avoid alcohol and drugs.
• Make time to unwind. Try to do some other activities you enjoy.
• Connect with others. Talk with people you trust about your concerns and how you are feeling.

Call your healthcare provider if stress gets in the way of your daily activities for several days in a row.
COVID-19 ANXIETY & STRESS

CDC Resources & Recommendations for Anxiety & Stress

Reduce stress in yourself and others

- **Sharing the facts** about COVID-19 and understanding the actual risk to yourself and people you care about can make an outbreak less stressful.

- When you share accurate information about COVID-19 you can help make people feel less stressed and allow you to connect with them.

Learn more about **taking care of your emotional health**.
SHARE FACTS ABOUT COVID-19

Know the facts about coronavirus disease 2019 (COVID-19) and help stop the spread of rumors.

FACT 1
Diseases can make anyone sick regardless of their race or ethnicity.

Fear and anxiety about COVID-19 can cause people to avoid or reject others even though they are not at risk for spreading the virus.

FACT 2
For most people, the immediate risk of becoming seriously ill from the virus that causes COVID-19 is thought to be low.

Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more serious complications from COVID-19.
SHARE FACTS ABOUT COVID-19

Know the facts about coronavirus disease 2019 (COVID-19) and help stop the spread of rumors.

**FACT 3** Someone who has completed quarantine or has been released from isolation does not pose a risk of infection to other people.

For up-to-date information, visit CDC’s coronavirus disease 2019 web page.
FACT 4: There are simple things you can do to help keep yourself and others healthy.

- Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

FACT 5: You can help stop COVID-19 by knowing the signs and symptoms:

- Fever
- Cough
- Shortness of breath

Seek medical advice if you develop symptoms AND
- Have been in close contact with a person known to have COVID-19 or if you live in or have recently been in an area with ongoing spread of COVID-19.

[cdc.gov/COVID-19](https://www.cdc.gov/COVID-19)
LEADERSHIP
STATE LEADERSHIP, LOCAL CONTACT

Senator Beverly Powell
https://www.senatorpowell.com

Submit questions regarding COVID-19 to Senator Powell:
https://docs.google.com/forms/d/e/1FAIpQLSeLOdR1hszJq5Qy-yacIU1wnhXOWjgrU4D1joWdYb8wEd2VYw/viewform
CITY OF FORT WORTH LEADERSHIP

Mayor Betsy Price

Brandon Bennett Health Officer/Director Leading COVID-19 Response

Elmer DePaula Assistant Director for Code Compliance and Public Health

Robert Sturns Economic Development Director

Ann Zadeh Councilmember District 9
DAILY UPDATES AT 4:30PM
from the Mayor Price and City Officials at:

www.facebook.com/CityOfFortWorth

www.facebook.com/FortWorthFireDepartment
Near Southside COVID-19 Resources
www.nearsouthsidefw.org/projects/covid-19-updates-and-resources-for-the-near-southside

Mike Brennan NSI President
mike@nearsouthsidefw.org or 817-681-8213

Megan Henderson NSI Director of Events and Communications
megan@nearsouthsidefw.org or 817-966-1880

Allison Docker NSI Director of Urban Design and Placemaking
allison@nearsouthsidefw.org or 713-819-1655

Natalie Chapa NSI Events & Projects Manager
natalie@nearsouthsidefw.org or 940-368-1695

Becky Bethel NSI Office Manager
becky@nearsouthsidefw.org or at 817-690-9066
EMERGENCY DECLARATIONS
Y’ALL STAY HOME

FLATTENING THE CURVE IS OUR RESPONSIBILITY.
ESSENTIAL BUSINESSES

- Health Care Services
- Essential Government Functions
- Essential Critical Infrastructure as defined by the Department of Homeland Security*
- Essential Retail – including Grocery Stores and Restaurants for take-out only
- Providers of Basic Necessities to Economically Disadvantaged Populations
- Essential Services to Maintain Operations of Residences such as plumbing, roofing, and electrical services
- News Media
- Financial Institutions
- Childcare Services for essential workers only
- Places that Maintain Live Animals (closed to the public)
- Construction
- Funeral Services limited to ten attendees
- Worship Services (closed to the public)
- Commercial and Residential Moving Services


NON-ESSENTIAL BUSINESSES

Below is a list of examples of non-essential businesses that are closed:

- Barber Shops, Nail Salons, and Hair Salons
- Spas, Massage Parlors, Tanning Salons, Estheticians and Related Personal Care Businesses
- Bars, Lounges, or Taverns
- Commercial Amusement and Entertainment Establishments, Theaters
- Gyms, Fitness Classes, Yoga and Personal Training Facilities
- Tattoo and Piercing Parlors
- Residential Meeting Spaces and Event Centers
- Hotel Meeting Spaces and Ballrooms
- Outdoor Plazas and Markets

Note: These are just examples. All businesses that are not considered “Essential Businesses” are closed to the public but may perform limited functions specifically allowed in the City’s declaration.
Mayor Betsy Price signed an emergency declaration on Tuesday, March 24, to implement stay home, work safe restrictions to help combat the spread and impact of COVID-19 on the City of Fort Worth.

The following goes into effect today, Tuesday, March 24, 2020, at 11:59 p.m. and remains in effect until April 3, 2020, subject to a resolution of continuation by the Fort Worth City Council –

• Individuals are to stay at home. However, individuals may leave their residences for essential travel, essential activities, or to provide or perform essential governmental functions, or to operate essential businesses. This includes traveling to work at an essential business, traveling for the health of yourself or another person, leaving to get food and supplies, or getting outside to exercise.

• To the extent individuals are using shared or outdoor spaces, they must maintain social distancing of at least 6 feet from any other person. This does not require a household or living unit to social distance when at home.

• Essential businesses such as grocery stores, pharmacies and other establishments that sell household goods will remain open but must enforce social distancing. A list of essential businesses will be posted on the city’s website later today.

• In-house dining at restaurants is prohibited. Restaurants with or without drive-in or drive-through services; drive-in restaurants; drive-through restaurants; liquor stores; and microbreweries, micro-distilleries, or wineries may only provide take out, delivery, or drive-in or drive-through services, as allowed by law.
All businesses operating within the City of Fort Worth, except essential businesses, are required to close to the public.

- Businesses that are closed to the public may continue operations consisting exclusively of the following, as long as social distancing of at least 6 feet is maintained between all employees and contractors during the activities:
  - Performing activities at their own residences (i.e. working from home);
  - Operations necessary to process payroll, maintain security, upkeep, and maintenance of premises, equipment or inventory, including but not limited to the care and maintenance of livestock or animals; or other operations that facilitate employees working from home;
  - Facilitate online or call-in sales performed by employees in a store or facility closed to the public;
  - In-store repair services performed by employees in a store or facility closed to the public.

- All public or private gatherings of any number of people occurring outside a single household or living unit are prohibited. This declaration does not prohibit the gathering of members of a household or living unit.

- All elective medical procedures are prohibited.

- If someone in a household has tested positive for COVID-19, the household is ordered to isolate at home.

- Nursing homes, retirement, and long-term care facilities are to prohibit non-essential visitors from accessing their facilities unless to provide critical assistance or for end-of-life visitation.

- All in-person worship services remain prohibited, with the exception of worship support staff to facilitate online services.

For specific questions about businesses, call 817-392-8478 or email Covid19@FortWorthTexas.gov

For more information visit: [http://fortworthtexas.gov/COVID-19](http://fortworthtexas.gov/COVID-19)
Public notice for entering a City of Fort Worth Facility - COVID-19 Precautionary Measures

Temperature Check
- In order to protect city employees and residents, we are checking temperatures before anyone enters this city facility.
- Staff will use a forehead thermometer to check your temperature. Anyone with a temperature over 100 will not be allowed to enter.
- Anyone who refuses to have their temperature taken will not be allowed to enter.

Contact Information
- We are also asking visitors to provide contact information so that we can let you know if we learn of any health concerns after your visit.
- We will only use this information in the event of an emergency.
We apologize for any inconvenience but feel these measures are necessary in order to help stop the spread of the virus and keep our community safe.

City Services available online or by phone.
We are encouraging everyone to conduct business online or by phone whenever possible. Please visit fortworthtexas.gov. If you have difficulty finding the information online, use the search bar to find city services and information.
If you know the phone number of the department you need to reach, you can call them for more information.

Frequently called numbers:
- Development Services - 817-392-2222
- Water Department - 817-392-4477
- Municipal Court – 817-392-6700
- Other phone numbers are available on the city website or by calling the city’s call center at 817-392-1234.
- **Use App or Text** To report issues 24/7, use the MyFW app to report things like potholes, street lights and stray animals.
  Download MyFW on the Apple App Store or Google Play.
EXECUTIVE ORDERS FROM GOVERNOR

The State of Texas is at a pivotal moment in our response to COVID-19, and it is imperative that we act now on preemptive measures to slow the spread of this virus,” said Governor Abbott. “One of the most effective ways we can do this is by promoting more social distancing and ensuring Texans avoid large group settings such as bars, restaurants, gyms, and schools where the risk of spreading COVID-19 is high. We must also continue to protect our most vulnerable populations, which is why the State of Texas is banning all visitations at nursing homes and retirement or long-term care facilities except in the case of critical assistance. Today’s executive orders are precautionary measures that are in line with guidelines from the CDC and they will strengthen Texas’ ability to safeguard our communities and respond to COVID-19. As Texans, we must continue to work collaboratively to slow the spread of this virus and protect public health.”

The following orders have been issued by Governor Abbott:

- **Order No. 1**: In accordance with the Guidelines from the President and the CDC, every person in Texas shall avoid social gatherings in groups of more than 10 people.

- **Order No. 2**: In accordance with the Guidelines from the President and the CDC, people shall avoid eating or drinking at bars, restaurants, and food courts, or visiting gyms or massage parlors; provided, however, that the use of drive-thru, pickup, or delivery options is allowed and highly encouraged throughout the limited duration of this executive order.

- **Order No. 3**: In accordance with the Guidelines from the President and the CDC, people shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance.

- **Order No. 4**: In accordance with the Guidelines from the President and the CDC, schools shall temporarily close.

These orders will be effective on a statewide basis starting at 11:59 PM on March 20, 2020 and will end at 11:59 PM on April 3, 2020, subject to extension thereafter based on the status of COVID-19 in Texas and the recommendations of the CDC.
BUSINESS RESOURCES
City of Fort Worth Covid-19 Business Support Page
http://fortworthtexas.gov/COVID-19-business

Additional information at:

• CFW Economic Development http://fortworthtexas.gov/ecodev

• CFW Small Business http://fortworthtexas.gov/smallbusiness

• CFW Economic Development Facebook facebook.com/FortWorthEconomicDevelopment
CITY OF FORT WORTH BUSINESS SURVEY

Take the COVID-19 Business Survey

The city, Chambers of Commerce, and community leaders are all aware of the challenges facing local businesses during this time, and are working on different options to provide assistance.

To that end, all Fort Worth businesses are encouraged to complete the city’s COVID-19 Business Survey to help community leaders better understand the effects that current circumstances have had on business revenue, staffing, and other resources.

FWHR is the greater Tarrant County and surrounding area's affiliate of the Society for Human Resource Management (SHRM). FWHR has partnered with the Fort Worth Chamber of Commerce to provide resources for employers and HR professionals in the area as they struggle to navigate the complexity of the Coronavirus pandemic. Please submit your questions in the box below and a panel of HR professionals will offer their advice as soon as they can.

**Ask an HR question:** [https://www.fortworthhr.org/COVID-19-Questions/](https://www.fortworthhr.org/COVID-19-Questions/)

- **What Employers Need to Know Regarding the Coronavirus Impact on the Workplace** - Dustin Paschal
  [https://www.fortworthhr.org/resources/Documents/Meeting Resources/Texas SHRM Coronavirus in the Workplace Update.pdf](https://www.fortworthhr.org/resources/Documents/Meeting Resources/Texas SHRM Coronavirus in the Workplace Update.pdf)

- **U.S. Equal Employment Opportunity Commission**
  What You Should Know About the ADA, the Rehabilitation Act, and COVID-19
STATE OF TEXAS BUSINESS RESOURCES

State of Texas Economic Development for COVID-19
https://gov.texas.gov/business/page/coronavirus

Sign up for COVID-19 related updates for Texas businesses

FAQs Relating to COVID-19 for Texas Businesses & Community Economic Development Partners
<link is not currently working on state website>
NATL. RESOURCE PAGES FOR SMALL BUSINESSES
HELPFUL ARTICLES FOR BUSINESSES

- FORBES Six Sources Of Crucial COVID-19 Support For Small Businesses
  HTTPS://WWW.FORBES.COM/SITES/DAVIDPROSSER/2020/03/17/SIX-SOURCES-OF-CRUCIAL-COVID-19-SUPPORT-FOR-SMALL-BUSINESSES/#5F0BD6DB7D01

- U.S. DEPARTMENT OF LABOR ANNOUNCES AVAILABILITY OF UP TO $100 MILLION IN NATIONAL HEALTH EMERGENCY DISLOCATED WORKER GRANTS IN RESPONSE TO COVID-19 OUTBREAK
  https://www.dol.gov/newsroom/releases/eta/eta20200318

- U.S. DEPARTMENT OF LABOR TAKES ACTIONS TO FACILITATE RESPONSE EFFORTS FOR COVID-19 OUTBREAK
  HTTPS://WWW.DOL.GOV/NEWSROOM/RELEASES/OFCCP/OFCCP20200318

- U.S. DEPARTMENT OF LABOR ANNOUNCES NEW GUIDANCE ON UNEMPLOYMENT INSURANCE FLEXIBILITIES DURING COVID-19 OUTBREAK
  HTTPS://WWW.DOL.GOV/NEWSROOM/RELEASES/ETA/ETA20200312-0

- MAIN STREET AMERICA BLOG W/ RESOURCES
HELPFUL ARTICLES FOR BUSINESSES

• MAIN STREET AMERICA BLOG W/ RESOURCES HTTPS://WWW.MAINSTREET.ORG/BLOGS/NATIONAL-MAIN-STREET-CENTER/2020/03/18/NEW-CORONAVIRUS-COVID-19-MAIN-STREET-RESOURCES

• DELIVERY & TAKEOUT BEST PRACTICES DURING CORONAVIRUS HTTPS://TXRESTAURANT.ORG/NEWS/STAND-STRONG-AND-DELIVER-AND-DON'T-GO?MC_CID=0E2CA44486&MC_EID=%5BUNIQID%5D
BUSINESS CONTINUITY PLANS

Business continuity plans
Every business should have an emergency plan to ensure that its resources aren’t overwhelmed in times of need, and that their customers will continue to receive products or services on time. Additionally, costs can add up if the business is forced to close for an undetermined amount of time.
Businesses who are prepared with a plan can resume service faster, and might be able to assist with community recovery. Learn more about creating a continuity plan by viewing FEMA’s Business Continuity Guide.

Elements of a business continuity plan
Determine and document which staff, materials, procedures, and equipment are absolutely necessary to keep your business operating.
Identify and document your suppliers, shippers, and other important resources.
Define and document crisis management procedures and individual responsibilities in advance.
Plan for your building or brick-and-mortar location to be inaccessible.
Plan for payroll continuity.
Include employees from all levels in your planning, to ensure that it makes sense from all perspectives, from front-line to management.
Keep both digital and physical copies of important records – lease agreements, insurance policies, employee contract and identification information, bank account records, etc. – in multiple secure locations.
If your business is a multi-tenant building or complex, consider working with neighboring businesses to share resources and create a continuity plan that covers all of your needs.
COMMON ISSUES EXPERIENCE BY BUSINESSES

**Capital access.** Incidents can strain a small business’s financial capacity to make payroll, maintain inventory and respond to market fluctuations (both sudden drops and surges in demand). Businesses should prepare by exploring and testing their capital access options so they have what they need when they need it. [View the SBA’s capital access resources](#).

**Workforce capacity.** Incidents have just as much impact on your workers as they do your clientele. It’s critical to ensure that your workers have the ability to fulfill their duties while protected.

**Inventory and supply chain shortfalls.** While the possibility could be remote, it’s a good preparedness measure to ensure you have either adequate supplies of inventory for a sustained period and/or diversify your distributor sources in the event that one supplier cannot meet an order request.

**Facility remediation/clean-up costs.** Depending on the incident, there may be a need to improve the protection of customers and staff by increasing the frequency and intensity that your business cleans surfaces that are frequently touched by occupants and visitors. Check your maintenance contracts and supplies of cleaning materials to ensure they can meet increases in demand.
COMMON ISSUES EXPERIENCED BY BUSINESSES

**Insurance coverage issues.** Many businesses have business interruption insurance. Now is the time to contact your insurance agent to review your policy to understand precisely what you are and are not covered for in the event of an extended incident.

**Changing market demand.** Depending on the incident, there may be access controls or movement restrictions established which can impede your customers from reaching your business. Additionally, there may be concerns about public exposure to an incident, and customers may decide not to go to your business out of concern of exposing themselves to greater risk. SBA’s resources partners and district offices have trained experts who can help craft a plan specific to your situation to help navigate any rapid changes in demand.

**Marketing.** It’s critical to communicate openly with your customers about the status of your operations, what protective measures you’ve implemented, and how customers will be protected when they visit your business. Promotions may also help incentivize customers who may be reluctant to patronize your business.

**Plan.** As a business, bring your staff together and prepare a plan for what you will do if the incident worsens or improves. It’s also helpful to conduct a tabletop exercise to simulate potential scenarios and how your business management and staff might respond to the hypothetical scenario in the exercise. For examples of tabletop exercises, visit FEMA’s website.
EMPLOYEE ENGAGED IN PROVIDING ESSENTIAL SERVICES TO CUSTOMERS

FOR LAW ENFORCEMENT & GOVERNMENT AUTHORITIES:

This letter serves to confirm that ________________ (clearly print employee name) is a [COMPANY NAME] employee at a restaurant in the area. [COMPANY NAME] is engaged in providing essential retail restaurant services to customers, including preparing, serving and delivering food for delivery or carry out. Even with the recent restrictions on work and travel outside of the home, our restaurants remain open during the COVID-19 outbreak to provide essential meals to our communities. This employee’s work at our restaurant is essential in supporting our community during a state of emergency or shelter in place order when restaurants are an essential service.

If you require additional confirmation of employment or information, please contact:

Name/ Position:

Location:

Phone Number:

Date Issued:

FOR OUR EMPLOYEE:

As an employee of [COMPANY NAME], you are providing critical and essential support to us that is required to maintain continuity of operations in an essential sector during this period of national emergency and response to the novel corona virus (COVID-19) outbreak. We are grateful to you for your role in providing customers with access to hot meals during this time. This letter may be presented to law enforcement personnel or other authorities as necessary to document your need to travel to and from work during this emergency, including during any government-imposed travel restrictions. YOU ARE PERMITTED TO USE THIS LETTER ONLY IN CONNECTION WITH YOUR WORK DUTIES.

Thank you for your understanding.

COMPANY NAME]
Tech Resources for Small Business E-Commerce

Given the emergency need to help business owners like you, Yorcue has launched a Cart-to-Purchase platform. They’re giving it away for free so that you can streamline your business immediately and offer pick-up and delivery services to your customers online. They'll get you set up for online ordering and help you organize pick-up and delivery for free.

- https://yorcue.com
DEVELOPERS & CITY BUILDERS

The New Localist by Bruce Katz and Jeremy Nowak
Rethinking Disaster Relief for Small Businesses
https://www.thenewlocalism.com/newsletter/rethinking-disaster-relief-for-small-businesses/

Incremental Development Alliance by Jim Kumon
https://www.incrementaldevelopment.org

Starting now: We’ll be hosting free, online fireside chats with faculty and alumni about their responses to this crisis. Conditions are changing every hour and this movement is full of local leaders who are adapting in admirable ways. If you’re curious about what our people have been doing or just want to be present with us, stay tuned and join live. Details and links to follow.

Starting in April:
For small developers, this means advanced training courses on pro formas, building design, deal structures, and more.
For civic leaders, this means courses on best practices for zoning and building policy, strengthening your tax base through small-scale development, and case studies from our on-the-ground partners.
For everyone, this means starter classes and niche courses on topics like slow market rehab, hot market development, building resiliency, and more.
COMPTROLLER
COVID-19 NEWS
Help is Available March 24, 2020
These are challenging times for businesses all over the nation. The Texas Comptroller’s office knows that during periods of economic hardship, paying or remitting taxes and fees on time can feel like an extra burden when there’s so much uncertainty. We’re thankful to those businesses that were able to remit state and local sales taxes they collected from customers in February on the March 20, 2020, due date.

We understand that virtually all of our taxpayers are doing their best to remain in compliance and be responsible in submitting the taxes they collected from their customers. With that in mind, our agency is here to offer assistance to those businesses that are struggling to pay the full amount of sales taxes they collected in February. For businesses that find themselves in this situation, our agency is offering assistance in the form of short-term payment agreements and, in most instances, waivers of penalties and interest.

We ask that you contact our Enforcement Hotline at 800-252-8880 to learn about your options for remaining in compliance and avoiding interest and late fees on taxes due. We strongly encourage you to use our online tools, tutorials and other resources for tax services, and establish 24/7 account access on Webfile. We’re standing by to help Texas businesses during these difficult times.
Enforcement Hotline at 800-252-8880

Resources for Filing Taxes [https://comptroller.texas.gov/taxes/](https://comptroller.texas.gov/taxes/)


Webfile Taxes [https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do](https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do)
Information for COVID-19 Employers:
https://twc.texas.gov/news/covid-19-resources-employers

Information for COVID-19 Jobseekers:

TWC Waived Certain Requirements for Unemployment Benefits Services during the COVID-19 pandemic.

Read more and submit an application https://twc.texas.gov/news/twc-waives-certain-requirements-unemployment-benefits-services
State of Texas Disaster Unemployment Assistance Website


Eligibility for program detailed on the next slide.
Eligibility

If you are eligible for regular benefits, we must pay those benefits before taking a DUA application.

You may be eligible for DUA if one of the following occurred as a direct result of the disaster:

• You lost your job, which was more than 50% of your total income.
• You live in, work in, or travel through the disaster area.
• Your place of employment was damaged or closed.
• You were scheduled to start work but the job no longer exists or you can no longer reach the new job.
• You suffered injury or incapacitation.
• You became the breadwinner or major support of the household due to the death of the head of household.

DUA is available only during the Disaster Assistance Period, which begins with the first Sunday following the date that the major disaster is declared. Federal Emergency Management Agency (FEMA) and DUA regulations determine when the Disaster Assistance Period begins and ends.

Temporary and seasonal workers are only eligible for DUA for the weeks that they would have been employed if the disaster had not occurred. For example, if a seasonal worker was scheduled to work for four weeks after the disaster and then under normal circumstances would be terminated, that worker would be eligible only for four weeks of DUA.
SBA & RELIEF INFORMATION
FEDERAL SBA COVID-19 DISASTER LOANS

SBA Disaster Assistance in Response to the Coronavirus

• The U.S. Small Business Administration is offering designated states and territories low-interest federal disaster loans for working capital to small businesses suffering substantial economic injury as a result of the Coronavirus (COVID-19). Upon a request received from a state’s or territory’s Governor, SBA will issue under its own authority, as provided by the Coronavirus Preparedness and Response Supplemental Appropriations Act that was recently signed by the President, an Economic Injury Disaster Loan declaration.

• Any such Economic Injury Disaster Loan assistance declaration issued by the SBA makes loans available to small businesses and private, non-profit organizations in designated areas of a state or territory to help alleviate economic injury caused by the Coronavirus (COVID-19).

• SBA’s Office of Disaster Assistance will coordinate with the state’s or territory’s Governor to submit the request for Economic Injury Disaster Loan assistance.

• Once a declaration is made for designated areas within a state, the information on the application process for Economic Injury Disaster Loan assistance will be made available to all affected communities as well as updated on our website: SBA.gov/disaster.

• SBA’s Economic Injury Disaster Loans offer up to $2 million in assistance and can provide vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing.

• These loans may be used to pay fixed debts, payroll, accounts payable and other bills that can’t be paid because of the disaster’s impact. The interest rate is 3.75% for small businesses without credit available elsewhere; businesses with credit available elsewhere are not eligible. The interest rate for non-profits is 2.75%.

• SBA offers loans with long-term repayments in order to keep payments affordable, up to a maximum of 30 years. Terms are determined on a case-by-case basis, based upon each borrower’s ability to repay.

• SBA’s Economic Injury Disaster Loans are just one piece of the expanded focus of the federal government’s coordinated response, and the SBA is strongly committed to providing the most effective and customer-focused response possible.

• For additional information, please contact the SBA disaster assistance customer service center. Call 1-800-659-2955 (TTY: 1-800-877-8339) or e-mail disastercustomerservice@sba.gov

• Visit SBA.gov/disaster for more information.
The SBA also recommends prospective applicants assemble their documents required for the loan application, thus getting a head start on “step two” in the loan review process. Below is the list of ten documents prospect applicants should assemble and scan to prepare for uploading them into the EIDL website, in addition to forms required by SBA.

- Corporate governance documents; e.g., Articles of Incorporation, Articles of Organization (for LLC), or Registration of Sole Proprietorship
- Written statement justifying the nature and scope of economic injury and how/why nature of business was adversely impacted by the Coronavirus (one page/no more than two), such as loss of revenues, cancelled contracts, interrupted supply chain, etc., that resulted in economic injury
- Current Accounts Payable and Accounts Receivable Aging as of date of filing for the loan
- Three (3) years’ 1040 Federal Income Tax Returns for the business & owners
- Three (3) years’ company FYE Income Statement and Balance Sheet and latest YTD Financial Statements (Company prepared is acceptable)
- Company and Owners’ Debt Schedule Tables [e.g., Lender, original loan amt., date, current balance, interest rate, collateral, purpose of loan, guarantors, status (e.g., current or past due with explanation) per row in table]
- Monthly two (2) years’ cash flow projections
- Three (3) years’ Monthly Sales History up to date of filing for loan
- Current copies of owners’ credit reports from the three (3) credit bureaus with explanations for any negative reports
- Required SBA Forms:
  - IRS Form 4506-T
  - Personal Financial Statement (SBA Form 413)
  - Schedule of Liabilities & Fixed Assets (SBA Form 2202)
  - Monthly Sales (SBA Form 1368)
  - Home Loan (SBA Form 5c), if applicable

All forms and further details are available on the SBA Disaster Loan website: [www.sba.gov/disaster](http://www.sba.gov/disaster).
COVID-19
STATE OF TEXAS
SBA DISASTER LOANS

Apply for loans:
https://disasterloan.sba.gov/ela/Information/Apply Online

Disaster Assistance Loan Handout
NEW TODAY

U.S. CHAMBER OF COMMERCE

Senate Phase 3 Relief Package

CHANGES | IMPLEMENTATION | OUTLOOK
Senate Phase 3 Coronavirus Relief Package

$350 billion in loans for small businesses (< 500 employees)
- Loans equal to the lesser of 2 ½ months of payroll or $10 million
- Loans convert to grants if used to maintain employees
- Loans by local and national lenders

Liquidity help through the tax code
- Delay for payment of employer payroll taxes
- Net operating loss
- Business interest deductibility

$425 billion for loans, loans guarantees, and support for the Federal Reserve
- Federal Reserve could leverage $400 billion to up to $4 trillion
- Separate programs for airlines and critical national security companies
Major Changes to Initial Senate Bill

- Ban stock buybacks for the term of the government assistance plus 1 year on any company receiving a government loan from the bill
- Employment retention tied to federal loans
- Extended Unemployment Insurance and Increased benefit of $600 per week for 4 months
- $150 billion for a state, tribal, and local Coronavirus Relief fund
- Additional $55 billion for healthcare system
- $10 billion for SBA emergency grants of up to $10,000
- Retention tax credit for employers keeping workers on the payroll
Implementing Phase 3

- Designation of lenders for small business loans / grants
- Creation of a Federal Reserve credit facility
- Definition of key terms like “U.S. business” and terms for loans
What’s next?

- Focus on administrative actions
- A “Phase 4” bill will be slower and more partisan – and it will likely be driven by currently unforeseen needs
The U.S. Small Business Association (SBA) can assist small businesses with accessing federal resources and navigating their own preparedness plans as described by the [CDC’s Guidance for Businesses and Employers](https://www.cdc.gov). The SBA works with a number of local partners to counsel, mentor and train small businesses. The SBA has 68 District Offices, as well as support provided by its Resource Partners, such as SCORE offices, Women’s Business Centers, Small Business Development Centers and Veterans Business Outreach Centers. Resource partners such as SCORE and the Tarrant Small Business Development Center can be reached at the [Fort Worth Business Assistance Center](https://www.sba.gov), located at 1150 S. Freeway, Fort Worth, TX 76104.

### Access to capital
The U.S. Small Business Association provides a number of loan resources for small businesses to utilize when operating their business. More information on loans or how to connect with a lender is available on the [SBA website](https://www.sba.gov).

### Access to lending partners
The U.S. Small Business Association (SBA) has developed Lender Match, a free online referral tool that connects small businesses with participating SBA-approved lenders within 48 hours. Many of these programs can also be accessed at the [Fort Worth Business Assistance Center](https://www.sba.gov).
SBA TRADITIONAL PRODUCTS

**7(a) program** offers loan amounts up to $5,000,000 and is an all-inclusive loan program deployed by lending partners for eligible small businesses within the U.S. States and its territories. The uses of proceeds include: working capital; expansion/renovation; new construction; purchase of land or buildings; purchase of equipment, fixtures; lease-hold improvements; refinancing debt for compelling reasons; seasonal line of credit; inventory; or starting a business.

**Express loan program** provides loans up to $350,000 for no more than 7 years with an option to revolve. There is a turnaround time of 36 hours for approval or denial of a completed application. The uses of proceeds are the same as the standard 7(a) loan.

**Community Advantage loan pilot program** allows mission-based lenders to assist small businesses in underserved markets with a maximum loan size of $250,000. The uses of proceeds are the same as the standard 7(a) loan.

**504 loan program** is designed to foster economic development and job creation and/or retention. The eligible use of proceeds is limited to the acquisition or eligible refinance of fixed assets.

**Microloan program** involves making loans through nonprofit lending organizations to underserved markets. Authorized use of loan proceeds includes working capital, supplies, machinery & equipment, and fixtures (does not include real estate). The maximum loan amount is $50,000 with the average loan size of $14,000.
SBA Disaster Assistance Loans
The SBA is also providing targeted, low-interest disaster recovery loans to small businesses that are severely impacted by the situation surrounding COVID-19. Small businesses, small agricultural cooperatives and some private nonprofit organizations may be eligible for an Economic Injury Disaster Loan (EILD) of up to $2 million, providing them with the necessary working capital to help businesses survive until normal operations resume.

These Economic Injury Disaster Loans offer up to $2 million in assistance, and can provide economic support to small businesses to help them overcome the temporary loss of revenue they might be experiencing. Visit the SBA website to learn more about accessing COVID-19 Disaster Relief Lending.

EILD assistance will only be available to these businesses when the SBA determines that they are unable to obtain credit elsewhere. The State of Texas is currently working with the SBA to qualify for this declaration and loan assistance. The SBA website contains additional information about Economic Injury Disaster Loans.
RESTAURANT & RETAIL RESOURCES
RESTAURANT & RETAIL Promotional Resources

Visit Fort Worth – Restaurant & Retail Curbside & Delivery
See the list here: https://www.fortworth.com/coronavirus/restaurant-updates

To add your business to this list, please contact: AustinJames@FortWorth.com or at https://docs.google.com/spreadsheets/d/1ig_rS5juZQgimvWLCNbI76yh5n22LDZ3Rcwltkm6hHs/edit#gid=0

Fort Worth Map of Restaurants w/ Operation Updates
See the map here:
http://arcg.is/rfOaC?fbclid=IwAR0X6QFBXmcq1iVfPaWcfsiAk2VJjAZlxDavaiw0tVhOEQNDb1a60ZxuykY

Add your business to the map here:
https://forms.gle/f8UJwWyQRU8scdDR6
March 24, 2020
Governor Greg Abbott has directed the Texas Department of State Health Services (DSHS) to issue guidance allowing restaurants to sell bulk retail products from restaurant supply chain distributors directly to consumers provided that such foods are in their original condition, packaging, or presented as received by the restaurant. Under this guidance, restaurants will be able to sell items like packaged meat, fruit and vegetables, and dry goods directly to the public to prepare and consume at home. This guidance will allow distributors and restaurants to provide Texans another source of food outside of grocery stores and prepared food from restaurants. These bulk food items would be available for purchase through restaurants offering drive-thru, delivery, pick-up, and curbside service.

“A vital part of our COVID-19 response is to ensure that there are readily available supplies of food and resources, whether that is at grocery stores or, in this case, restaurants,” said Governor Abbott. “This guidance gives Texans another easily accessible option to buy the food they need to support their families. The State of Texas continues to work with distributors, retailers, and restaurants to ensure they have the support they need to continue providing for Texans. I thank Representative Tan Parker, the Texas Restaurant Association, and the Department of State Health Services for their collaboration to take this important step to help Texas families as our state responds to COVID-19.”

EXAMPLES OF BULK TO PUBLIC GROCERY

FOUR SISTERS TASTE OF VIETNAM

Pantry Menu

Picked Daikon & Carrots 2lb $16.00
Peeled Garlic 1# $5.00 Max 5# Max $5.00
Fried mince garlic 12oz $1.50 Max 4# Max $4.25
Fried shallots 12oz $1.50 Max 4# Max $4.25
Chinese sausage 6oz $1.75
Garlic Oil 1 pint $1.75 Max 1 gallon
Lemongrass Oil 1 pint $4.25 Max 1 gallon
Chili oil 1 oz $2.50 Max 1 pint
FS Wing Sauce 12 oz $7.00 Max 2 pint
Lemon pepper sauce 8 oz $1.75 Max 1 cup
Chicken Pate 12 oz $12.00 Max 1 cup
Vietnamese Butter 12 oz $3.00 Max 1 cup
FS Tofu # Black 6 oz $6.00 Max 24 pieces
Fresh Egg 3 Dozen $3.00 Max 34
Steamed Premium White Rice 12 oz $1.75 Max 12 bowls
FS Rice Noodles (Pto) # $2.50 Max 5# Max $12.50
Fresh meatballs #1 $1.75 Max 10# Max $17.50
Fresh Egg Noodles #2 $6.00 Max 2# Max $12.00
Flax Mornon #6c $1.75
FS Soy Milk 1 Pint $2.50 Max 1 gallon
Fresh Coconut Water 10.4 oz $3.50 Max 1 gallon
FS brand Ground Coffee #6 $18.00 Max 4 bags
Vietnamese Iced Coffee 8 oz $4.00
FS Egg Coffee #6 $1.00 Max 1 oz
French dip #1 $6.00 Max 192 oz

Thank you for watching our pantry video. Please call us for delivery or come by and order from our menu and pantry menu. Both menus are available on our website. http:// foursistersfw.com See you soon.

682-385-8935 Open 11am-8pm

CANNON CHINESE KITCHEN

To take the stress off of our grocery stores, we are now offering “THE ESSENTIALS” for $50.

Chicken Breast (2 lbs) $8
Ground Beef (2 lbs) $10
Dozen Eggs $5
Whole Wheat Bread $3
Jasmine Rice (1 lb) $3
Potatoes (4 ct) $1
Whole Milk (1 Gallon) $3
Green Beans (1/2 lb) $1
Yellow Onion (2 ct) $1
Clove of Garlic $1

Call in to place your order: 817-238-3726. Curbside pickup available.
Texas Restaurant Association https://txrestaurant.org

To-go ordering
If you are currently offering curbside/to-go ordering on your restaurant’s website, continue to do so. If your restaurant does not currently have this capability, the time to act is now. There are platforms available to get you started:
Google’s The Ordering App. For an example of the platform in action, see TRA Member The Original Pancake House’s website.

Applova is offering their curbside/to-go ordering platform for a reduced fee of $100 (normally $500) with no commission afterward. For an example of the platform in action, see First Choice BBQ’s website.
DELIVERY & TAKEOUT BEST PRACTICES

Delivery platforms Most delivery services are offering some form of relief in this time of crisis. TRA continues to encourage delivery platforms to stand in solidarity with the restaurants that make their businesses possible. Here is the latest available information as of 3/18:

**Favor (TRA recommended platform)**
- 0% commission rates through the end of March
- Applies to restaurants with five or fewer locations
- No strings attached

**DoorDash**
- 0% commission rates for restaurants through mid-April
- Reduced commission rates for restaurants currently on their platform (call for details)
- 0% commission rates for pickup (not delivery) orders

**Uber Eats**
- Standard commission rates still apply
- Delivery fee for customers is waived
- Daily restaurant payouts on sales rather than weekly
- 0% commission rates for pickup (not delivery) orders

**Grubhub/Caviar**
- Deferred commissions system (read the fine print here)
- Restaurants expected to pay back deferred commissions in the form of withheld payments at a later date
- Restaurants that defer commissions are also expected to sign a year-long agreement to remain on the Grubhub platform
DELIVERY & TAKEOUT BEST PRACTICES

Operations in an off-premise world
Jonathan Horowitz of Convive Hospitality Consulting offers some suggestions for successfully negotiating the change from on-premise to off-premise only dining operations.

**Limit your menu** to items that are capable of holding for longer periods of time. Examples of this include casseroles, braised proteins, and pasta.

**Reduce food costs** by:
- Focusing on higher margin menu items
- Ordering only what you will cook immediately rather than tying up your cash flow in food that will be frozen for later
- Ordering ingredients that are versatile and will find their way into many menu items
- Eliminating high-end proteins from your menu and focusing on affordable and easily available proteins instead

**Further reduce overhead** by
- Scheduling only essential kitchen staff
- Have essential kitchen staff cross trained to handle phone calls
- Combining multiple items (e.g. entree, vegetable, starch) for a meal into one container, as the costs of packaging can quickly eat into your profit margin
TABC
TABC RESOURCES

Comprehensive information about TABC Policy during COVID-19

TABC COVID-19 website:
https://www.tabc.state.tx.us/coronavirus/index.asp

Texas Restaurant Association’s FAQs for new TABC regulations:
https://txrestaurant.org/news/mixed-beverage-confusion?mc_cid=0e2ca44486&mc_eid=%5bUNIQID%5d
TABC RESOURCES

Can my business sell alcohol to-go or allow curbside pickup by consumers?

This chart outlines who is allowed to make to-go sales and deliver alcohol to consumers.

**Businesses Allowed to Sell Alcohol to Consumers To-Go:**
- TABC license/permit holders authorized to sell for off-premise consumption.
- Retail Dealer's On-Premise License (BE) holders.
- Restaurants that hold a Mixed Beverage Permit. *Only allowed for the duration of Gov. Abbott's March 13 disaster proclamation.*

**Restaurants Conducting Alcohol To-Go Sales:**
Restaurants that hold a Wine and Beer Retailer's Permit (BG) or a Retail Dealer's On-Premise License (BE) may sell alcoholic beverages to-go, including curbside service. Alcoholic beverages sold to go must be in sealed containers (the beverage may be mixed and sealed by the restaurant) and must be permitted for sale under that business' license or permit.
Restaurants that hold a Mixed Beverage Permit (MB) can sell alcohol to-go when accompanied by a food order and delivered in the manufacturer-sealed container. *Only allowed for the duration of Gov. Abbott's March 13 disaster proclamation.*

**Best Practices for Responsible Delivery, To-Go Sales and Curbside Pickup**
Get complete guidance here on how mixed beverage restaurants can sell alcohol to consumers to-go while Texas is under the current disaster proclamation related to the coronavirus pandemic.
Can my business deliver alcohol to consumers?

March 19, 2020 Temporary Waiver — Restaurant Pickup and Delivery Options

This chart outlines who is allowed to make to-go sales and deliver alcohol to consumers. More guidance is below.

Businesses allowed to sell and deliver alcohol to consumers:

- Retailers authorized to sell for off-premise consumption.
- Wineries using an entity that holds a Carrier’s Permit (C).
- Mixed Beverage Permit (MB) holders that also hold a Food and Beverage Certificate (FB). *The FB requirement has been waived by Gov. Abbott in the limited circumstances outlined below.*
- Mixed Beverage Restaurant Permit (RM) holders.
- Most of these deliveries require the use of a Local Cartage Permit (E or ET) or a Consumer Delivery Permit (CD). The deliveries must also be made off the licensed premises and cannot be delivered to a business' parking lot.
- Delivery using a Consumer Delivery Permit (CD):
  - This permit allows qualified retailers and third-party delivery companies to deliver alcoholic beverages directly to consumers.
  - Third-party delivery services that hold a CD Permit can pick up alcoholic beverages from a retailer and deliver them to consumers.
I am a distiller. Can I make hand sanitizer?

Production of Hand Sanitizer:

**TABC Licensing**: the Texas Alcoholic Beverage Code authorizes distillers to manufacture alcohol, convert it into a medicinal product such as hand sanitizer, and then sell it without additional TABC licenses or permits (*See TX Alc. Bev. Code Chapter 38*).

**TABC Excise Taxes**: there is no Texas excise tax or TABC reporting required for hand sanitizer (but keep records because there may be federal tax implications).

**TABC Label Approval**: there are no TABC label approval requirements for hand sanitizer.

Distiller seeking to produce and sell hand sanitizer should make sure they consult with other state and federal entities:

The Texas Department of State Health Services recommends that a distiller ensures that the resultant product remains at least 60% alcohol content.

The U.S. Alcohol and Tobacco Tax and Trade Bureau (TTB) has issued [public guidance](https://www.ttb.treasury.gov) that reduced federal permitting requirements for distillers seeking to produce hand sanitizer to address the coronavirus pandemic.

The U.S. Food and Drug Administration has published a [temporary policy](https://www.fda.gov) for producing hand sanitizer during the public health emergency.
TABC RESOURCES

Can I get a refund for my temporary event permit?
Yes. See this Temporary Event Permits Industry Notice to learn more.

Repurchasing of Product From Retailers

**Allowed to Repurchase Product**  *Only allowed for the duration of Gov. Abbott's March 13 disaster proclamation*

General Distributor's License (BB), Branch Distributor's License (BC), Wholesaler's Permit (W)
Wholesaler's (General Class B) Permit (X), Local Distributor's Permit (LP)

**What's Allowed** Repurchase unused/unopened alcoholic beverage products from retailers.

**Requirements**
- Limited to relieving a retailer adversely affected by a major event cancellation due to the coronavirus.
  - Examples: Houston Livestock Show and Rodeo, SXSW, professional and college sporting events, concerts, theatrical productions, parades, etc.
- Only allowed for sales made to a retailer Feb. 16, 2020, or after.
- Must verify each repurchase using the original purchase invoice.
- Keep invoices in case of subsequent audits.
- Retailers are not guaranteed repurchase. The business repurchasing the alcohol has complete discretion over the decision to repurchase.

Read the industry notice outlining the temporary waiver allowing repurchase of alcoholic beverages.
TABC RESOURCES

TABC's marketing advisory for specific information on delivering alcohol to consumers.
https://www.tabc.state.tx.us/marketing_practices/advisories/MPA061.pdf

Restaurants with the following permits can sell and deliver alcohol to consumers:
• Holders of a Mixed Beverage Permit (MB) that also hold a Food and Beverage Certificate (FB). *FB is not required during Gov. Abbott's March 13 disaster proclamation.
• Holders of a Mixed Beverage Restaurant Permit (RM).

Best Practices for Responsible Delivery, To-Go Sales and Curbside Pickup

How restaurants can deliver alcohol to consumers while TX is under disaster proclamation.
PRICE GOUGING
COVID-19 PRICE GOUGING

To file a complaint with Office of Consumer Protection:

https://www.texasattorneygeneral.gov/consumer-protection

(800)621-0508
IRS

The IRS has established a special section focused on steps to help taxpayers, businesses and others affected by the coronavirus. This page will be updated as new information is available. For other information about the COVID-19 virus, people should visit the Centers for Disease Control and Prevention (CDC) (https://www.coronavirus.gov) for health information. Other information about actions being taken by the U.S. government is available at https://www.usa.gov/coronavirus and in Spanish at https://gobierno.usa.gov/coronavirus. The Department of Treasury also has information available at Coronavirus: Resources, Updates, and What You Should Know.
IRS TAX DAY EXTENSION & GUIDANCE

News Releases
IR-2020-58, Tax Day now July 15: IRS extend filing deadline and federal tax payments regardless of amount
IR-2020-57, Treasury, IRS and Labor announce plan to implement Coronavirus-related paid leave for workers and tax credits for small and midsize businesses to swiftly recover the cost of providing Coronavirus-related leave

Treasury News Release: Treasury and IRS Issue Guidance on Deferring Tax Payments Due to COVID-19 Outbreak

IR-2020-54, IRS: High-deductible health plans can cover coronavirus costs

Statements
Taxpayer Assistance Center Closure Statement
Filing and Payment Deadline Extended to July 15, 2020 - Updated Statement

Guidance
Notice 2020-18 (PDF), Relief for Taxpayers Affected by Ongoing Coronavirus Disease 2019 Pandemic
Notice 2020-17 (PDF), Relief for Taxpayers Affected by Ongoing Coronavirus Disease 2019 Pandemic
Notice 2020-15 (PDF), High deductible health plans and expenses related to COVID-19
FAMILIES FIRST CORONAVIRUS RESPONSE ACT

Articles of assistance:

Tax Credits under the Families First Coronavirus Response Act – INFO FROM MICHAEL BEST
https://www.michaelbest.com/Newsroom/232420/Tax-Credits-under-the-Families-First-Coronavirus-Response-Act

The President signed the Families First Coronavirus Response Act (the “Act”) on March 18, 2020. Among its many components, it provides for up to 14 days of additional Paid Sick Leave for the coronavirus emergency (“Temporary Paid Sick Leave”) and additional Family and Medical Leave protections including paid leave (“Temporary Extended FMLA Leave Protection”) during the coronavirus (COVID-19) emergency for employees of employers with fewer than 500 employees and governmental employers. Please see our more detailed description of the leave provisions here.

More information at the link above.
Workplace Safety
The Occupational Safety and Health Administration (OSHA) has resources to help employers and workers prepare for and respond to coronavirus in the workplace.

OSHA Guidance on Preparing Workplaces for COVID-19 – Developed in collaboration with the U.S. Department of Health and Human Services to help employers respond in the event of coronavirus in the workplace.

Temporary OSHA Guidance on Respiratory Protection Standard – This guidance provides suggestions and options to help increase the availability of N95 filtering facepiece respirators for healthcare providers.

COVID-19 Webpage – Provides infection prevention information specifically for employers and workers.

Wages, Hours and Leave
The Wage and Hour Division is providing information on common issues employers and workers face when responding to COVID-19, including the effects on wages and hours worked under the Fair Labor Standards Act and job-protected leave under the Family and Medical Leave Act.
Unemployment Insurance Flexibilities

NOTE: Check with your state’s unemployment insurance program regarding the rules in your state.

The Employment and Training Administration announced new guidance outlining state flexibilities in administering their unemployment insurance programs to assist Americans affected by the COVID-19 outbreak.

Under the guidance, federal law permits significant flexibility for states to amend their laws to provide unemployment insurance benefits in multiple scenarios related to COVID-19. For example, federal law allows states to pay benefits where:

• An employer temporarily ceases operations due to COVID-19, preventing employees from coming to work;
• An individual is quarantined with the expectation of returning to work after the quarantine is over; and
• An individual leaves employment due to a risk of exposure or infection or to care for a family member.

In addition, federal law does not require an employee to quit in order to receive benefits due to the impact of COVID-19.
On March 18, 2020, the President signed the Families First Coronavirus Response Act (FFCRA) into law. Among its many features, the FFCRA creates three new components of federal leave for employees of employers with fewer than 500 employees and governmental employers[1] in response to the coronavirus:

- Up to 80 hours of additional paid sick leave for the coronavirus emergency (“Temporary Paid Sick Leave”);
- Additional Family and Medical Leave Act (FMLA) protections during the coronavirus emergency; and
- A reimbursement mechanism through a tax credit.

More information at the link above.
SOCIAL SERVICES
& PROTECTIONS
TARRANT AREA FOOD BANK

Find food: https://tafb.org/find-food

What can I do to help?

DONATE. As food becomes scarce on the shelves of grocery stores, it puts more pressure on the food bank to get access to resources. To make sure we can continue to procure and deliver food to all who need it, your financial support is crucial. Please give today to make an impact.

VOLUNTEER. Tarrant Area Food Bank continues to distribute food to people in need despite the coronavirus pandemic, and volunteers remain essential to our food bank operations. We currently have volunteer shifts at our distribution center every day. You can sign up here. Out of an abundance of caution and per CDC guidelines, we are limiting volunteer shifts to fifty people or fewer and following sanitation measures as outlined in CDC guidance documents.
UTILITIES UPDATES

For City of Fort Worth assistance with utility bills (electric, gas and propane)
https://fortworthtexas.gov/cap/energy-assistance/
City utilities such as water and sanitation will not be interrupted or disconnected for non-payment for residential customers.


Atmos COVID-19 Response https://www.atmosenergy.com/safety/covid-19?fbclid=IwAR1obdxir3DUj-6EaJb9ra4fJ6bQr0bwjqiLKJUpCQ6TEQz4Rq4HRkGCm_Q


We strongly encourage you to check with your local electric provider for information on their support.
TEXAS EVICTION MORATORIUM

This Order is effective immediately and expires April 19, 2020, unless extended by the Chief Justice of the Supreme Court.

Fourth Emergency Order (Issued March 18)

Prohibits a trial, hearing, or other proceeding in an eviction to recover possession of residential property under Chapter 24 of the Property Code and Rule 510 of the Texas Rules of Civil Procedure until after April 19, 2020.

Prohibits the posting of the written warning required by Sec. 24.0061(d)(1) of the Property Code and the execution of a writ of possession until after April 26, 2020.

Permits new filings of eviction cases, but prohibits issuance and service of citation until after April 19, 2020.

Permits one of these proceedings to proceed only if the following three actions are met:

- the plaintiff files a "sworn complaint for forcible detainer for threat to person or for cause";
- the court determines the facts and grounds for eviction stated in the complaint, under oath with personal knowledge, taken as true, show that the actions of the tenant, or the tenant's household members or guests, pose an imminent threat of (i) physical harm to the plaintiff, the plaintiff's employees, or other tenants, or (ii) criminal activity; and
- the court signs an order stating procedure for the case to proceed.

See the order here: https://www.txcourts.gov/media/1446203/209045.pdf
SAMPLE DOCUMENT: Application for Forbearance

Name: ____________________________________________
Address: __________________________________________
Phone #: __________________________________________
Place of Employment/Business: ________________________

I request forbearance of my rental payments, beginning __________ and ending __________.

REASON FOR FORBEARANCE: (CIRCLE ONE)

Layoff From: __________________ Date Laid Off: _____________
Pay-cut: Date of Pay-cut: __________________
Decrease in hours: From ___ Hours to ___ Hours
Closure of business: Date of Closure _________________
Business Income Loss: Start Date ___________ Reason ___________
Poor Health/Prolonged Illness- Attached explanation of how your health affects your ability to make your payment. Provide a Physician statement of diagnosis and submit with application.

FORM FOR FORBEARANCE: (Circle one)

Temporarily stop making payments. (amount skipped will be added to future payments until caught up) Dates _________ To _________ 60 days max allowed
Partial Payment (Amount skipped will be added to future payments until caught up)
Payment Amount __________ Amount Requested to Pay __________

I swear all statements are the truth under penalty of law.
By: ____________________________ By: ____________________________
Signature: ____________________________ Signature: ____________________________ Date: ____________________________ Date: ____________________________

STATE OF TEXAS

COUNTY OF TARRANT

This instrument was acknowledged before me on the ___ day of ________, 2020,
by __________________________? ____________________________.
For questions regarding Trinity Metro’s precautionary measures in response to COVID-19 or Trinity Metro’s services, call customer care representatives at 817-215-8600.

Trinity Metro COVID-19 Website
https://ridetrinitymetro.org/customer-information-regarding-covid-19
Fort Worth ISD COVID-19 Updates and Resources: https://www.fwisd.org/COVID-19

The District will remain closed through Friday, April 3, 2020. FWISD is also canceling all activities, including travel for both adults and children, through that time frame. All athletic events, UIL competitions, and athletic strength conditioning sessions have been canceled, as well.

Map of FWISD Meals-To-Go locations here: https://www.google.com/maps/d/viewer?mid=1Iauv9FC_0WkLYiRlRAC1iLFqKqJOhYAS&fbclid=IwAR25VQwSPROgVLUHE5mqW093SN0yukkFn1Lakb2T_VB8nNcYqGooQ_p9ZA&ll=32.73493222279893%2C-97.34689000000003&z=12
LOCAL EVENT INFORMATION
Canceled, Rescheduled & Postponed

Visit Fort Worth - Event Updates
RELIEF FUNDS
WOMEN IN BUSINESS RELIEF GRANT

Purpose: The purpose of this program is to assist Texas, woman-owned businesses that have been severely impacted by Coronavirus (COVID-19). A total of $1,000,000 (100 grant awards) is available.

Grant amount: $10,000

Who can apply? Eligible businesses must satisfy all of the following conditions:
● Existing woman-owned businesses (at least 51% directly owned and controlled by one or more women who are U.S. citizens) may apply.
● The business must be a for-profit corporation, partnership, LLP or LLC, or sole proprietorship. Not-for-profit corporations or similar nonprofit entities are not eligible.
● The business must be suffering an economic hardship due to COVID-19.
● If the business or business owner owns the premises from which the business operates, all property taxes must be current.
● All sales, payroll and other taxes must be current.
● Business must be located and/or operated within the state of Texas.
● The business, business owner and applicant must not be involved in any pending or current litigation.
● The business, business owner and applicant are operating with all required permits and licenses and are conforming to all required laws.
*TWU faculty, staff and students, and previous grant winners, are not eligible to apply.

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Application process:

- Grant applications will be accepted electronically only, must not exceed five pages, and will be assessed for funding on a rolling basis until available funding is expended. Please combine all materials into a single PDF and submit to smantaro@twu.edu. Any applications with multiple documents and not in PDF format will not be accepted.

- Proof of woman-owned and controlled documentation must show at least 51% ownership and could include any woman-owned certification, sole proprietor/assumed name filings, LLC or LLP documentation, certification of organization, articles of incorporation, partnership agreement or bank signature card. If one document alone doesn’t show this, send the corresponding agreement with it.

- All questions must be answered, and all required information and documentation must be included; when submitting an application, the applicant must attach documentation for all expenses (for example: operating costs, proposals from a vendor, quotes or estimates, invoices, etc.). Incomplete applications will be automatically rejected.

As a prerequisite for award eligibility, awardees must view an instructional video on best practices for maintaining grant funds and long-term business sustainability. Award recipients will have an opportunity to engage in one-on-one conversations with a CWE business advisor, if needed.

Questions? Contact Tracy Irby: tirby@twu.edu or 940-898-2894 or www.twu.edu/cwe.
The Fort Worth Food + Wine Foundation – a 501(c)(3) non-profit charitable foundation – is committed to supporting Fort Worth's culinary community. As of today we are temporarily shifting our focus to include a relief fund to provide emergency assistance to employees of restaurants and/or bars (with food service) impacted by recent events that limit available work in our area.

Through our newly launched Restaurant Employee Relief Fund, restaurant owners or GMs are encouraged to apply for funds to help employees who are experiencing extreme hardship as a result of the current COVID-19 crisis.

Funds of up to $500 per employee are available, with the foundation pledging a total of $100,000. Applications will be approved on a weekly basis and funds will be distributed in a timely manner to the employer, to be disbursed to employees.
To be eligible, the owner or GM of the business that is applying on behalf of employee(s) must:

1. Have either participated in the 2019 FWFWF, registered to participate in 2020 FWFWF, or be either a locally owned and operated restaurant group or an independent restaurant in Tarrant County.
2. Have recently had a public health related layoff, furlough or business slowdown.
3. Demonstrate need based on extreme hardship in addition to public health related closures/slowdowns.

Click here to fill out the short application. Please complete one application per employee for whom you are requesting funds.

Please don't hesitate to reach out with any questions,
Kayla
Administrative Assistant
Fort Worth Food + Wine Festival
admin@fwfwf.com
www.fortworthfoodandwinefestival.com
ARTS, RESTAURANT, SERVICE INDUSTRY LOCAL RELIEF

Arts Council of Fort Worth [https://www.artsfortworth.org/resources](https://www.artsfortworth.org/resources)

Com • immunity: A Facebook Group for Artists & Entertainers. 
Google Document with resources
[https://docs.google.com/document/d/14gf8G1o7Ux1zZ5RwkXGZZwht5hiQ-smXNPB2LqBhauM/edit?fbclid=IwAR3T7oLowD7tYJrzT2CVe7WX-LiGfOJ2usVhCJi4PXZAcwP3PTde5bBi4Xo](https://docs.google.com/document/d/14gf8G1o7Ux1zZ5RwkXGZZwht5hiQ-smXNPB2LqBhauM/edit?fbclid=IwAR3T7oLowD7tYJrzT2CVe7WX-LiGfOJ2usVhCJi4PXZAcwP3PTde5bBi4Xo)

Fort Worth Artists + Service Workers Relief Fund

Near Southside Service Workers Relief Fund
It’s times like these that show us how vital the arts are to our community. The Arts Council has mobilized quickly to do everything we can to provide resources for the arts community - both for arts organizations and individual creatives.

Here is what the Arts Council is doing:

• We created Arts at a Distance to provide access to and amplify the arts in Fort Worth.

• We have developed a $50,000 fund to provide Emergency Relief Grants to arts nonprofits in Fort Worth. We’re asking you to help us double this fund. Apply at the link above.

• We have added a new page to our website that covers every resource we can find to help individuals and organizations.
CREATIVE CLASS LOCAL RELIEF

FORT WORTH, TEXAS (March 25, 2019) – Today, Hear Fort Worth and Film Fort Worth with assistance from United Way of Tarrant County announced expansion of a creative industry relief fund to help support musicians, visual artists and filmmakers who have lost work due to COVID-19.

The initiative spearheaded by Hear Fort Worth is an extension of Fort Worth musician Rachel Gollay’s Artist & Service Worker Relief Fund, which raised $10,000 and provided support of $200 per qualified applicant.

Visit Fort Worth, parent organization of Hear Fort Worth and Film Fort Worth, will manage the application process and United Way of Tarrant County will spearhead collection of donations and fund distribution.

“Members of the creative community have been ambassadors for our city and we need to support them in this crisis,” said Mitch Whitten, executive vice president of marketing and strategy at Visit Fort Worth. “We want to support musicians, artists and filmmakers who have lost so much work and income. We’re grateful to Rachel Gollay for starting this initiative and to the United Way for helping us expand it.”

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United Way of Tarrant County will host the donation and application page on their website https://www.unitedwaytarrant.org/artistsrelieffund/. The goal is to reach a total of $20,000, however, the fund will stay open as long as donations continue to come in. Gifts to the fund will be 100% tax-deductible, with tax acknowledgements provided by United Way of Tarrant County for any individual donations of $250 or more. Fort Worth Weekly, the local music resource featuring local musicians is the first promotional partner for the effort, helping spread the word through its publication, website and network.

“United Way of Tarrant County is honored to partner with Visit Fort Worth to assist the creative community who have been impacted by COVID-19,” said Leah King, president and CEO of United Way of Tarrant County. “With so many artists relying on hourly or one-time income from large social gatherings in establishments now closed, this population has been hit hard by the virus. We encourage the community to support this initiative.”

The fund is open to Fort Worth musicians, filmmakers and visual artists. Qualified applicants will be eligible for a one-time grant of $300.

For more information or to donate, please visit https://www.unitedwaytarrant.org/artistsrelieffund/
EMERGENCY ARTIST SUPPORT LEAGUE WEBSITE:
https://easl.us/?fbclid=IwAR3LTMPuB2dO3xtbtXcVRzBMezAfyn72cWKdIpHCV9SeCMBuYoNWXDHHm8Y

EASL is committed to making help readily available to individuals in the visual arts community when emergencies take place. In order to make sure our funds are being used responsibly, and are helping those who have given their time and talents to making the North Texas visual arts scene so special, we ask that people seeking our assistance submit a grant application. All applications are handled confidentially, and EASL does not disclose information about applications, or those who have received support.

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WHAT DOES IT TAKE TO QUALIFY FOR GRANT FUNDS?
The grant funds available through EASL are intended for those individuals who support themselves through artwork, and those who are pursuing a career in the visual arts field. It is also reserved for artists who belong to the North Texas community. With this in mind, we ask that applicants fit the following criteria:

An applicant must fit the following professional qualifications:

- The applicant is pursuing a career in the fine arts, with a record of professional exhibition and evidence that they have been involved in the North Texas arts community for at least the past two years.
- The applicant is a visual arts professional of fine art, with a record of professional activity, as well as evidence of work in support of the North Texas arts community for at least the past two years.

For at least the past two years, an applicant must be a resident of at least one of the following ten counties: Collin, Dallas, Tarrant, Denton, Parker, Johnson, Ellis, Kaufman, Wise, or Rockwall. Proof of residency in any of the counties for the past two consecutive years is required.

The need for financial assistance must be provided, with both the individual’s needs and current financial status given.

A current VITA or resume of professional art activity, which should reflect exhibitions and/or significant involvement in the North Texas area.

An applicant must have references for EASL to contact.

An applicant must answer all of the questions listed on the grant application.

The application and all supplemental materials have to be submitted before an application is considered.

NOTE: Family members of an artist, and artists in a non-visual art field, will not be eligible for grant funds.
ARTIST SUPPORT
EMERGENCY ARTIST SUPPORT LEAGUE

GRANT APPLICATION PROCESS
If you qualify for grant support and are in need, or if you believe you know someone who would qualify for support, use this link for the grant application. https://easl.us/wp-content/uploads/2019/11/EASL-FUND-Application-June-2017.pdf

GRANT APPLICATION
Give your completed application and all supporting documentation to any EASL Board of Director member, or mail your grant package to:
EASL Grant Application
P.O. Box 7895
Dallas, TX 75209

If you ‘snail mail’ your grant application, please let us know at info@easl.us (so we remember to go to the P.O. Box!)

Or, you may scan (pdf-format) and email the application and supporting documents to: info@easl.us
ARTIST SUPPORT
COVID-19 FREELANCE ARTIST RESOURCES

LIST OF RESOURCES  https://covid19freelanceartistresource.wordpress.com

This list is specifically designed to serve freelance artists, and those interested in supporting the independent artist community. This includes, but is not limited to, actors, designers, producers, technicians, stage managers, musicians, composers, choreographers, visual artists, filmmakers, craft artists, teaching artists, dancers, writers & playwrights, photographers, etc.
MUSICIAN SUPPORT
EQUAL SOUND CORONA RELIEF FUND

SUBMIT YOUR GRANT APPLICATION HERE  https://equalsound.org/musicans-corona-relief-fund-application/

If you are a musician who has lost income due to a cancelled gig as a result of the Coronavirus / Covid-19 outbreak, please fill out the form below to apply to receive support from Equal Sound's Corona Relief Fund.

REQUIREMENTS
Be a human and a musician who had a confirmed gig cancelled due to coronavirus that you are not getting paid for
Fill out the info below
Upload your W9 (see the above paragraphs about security)
Upload evidence that you had this gig confirmed and then canceled IN A SINGLE PDF (see below)
That's that
Please wait until you've received a payment to apply for another canceled gig.

HOW WE THINK IT"S GONNA WORK
As donations come in, we'll pay them out to people who have completed this form, first come first served. We will probably do this by mailing checks to the addresses you've supplied, but we're still working that out and will update this once we see how much is actually coming in.
To be eligible, applicants must be based in the United States, be a professional writer, and be able to demonstrate that a small, one-time grant will be meaningful in helping them to address an emergency situation. The fund is limited, and not every application can be supported.

The Writers’ Emergency Fund is intended to assist fiction and non-fiction authors, poets, playwrights, screenwriters, translators, and journalists. The following guidelines are used in evaluating professional credentials:

Publication of one or more books.

Multiple essays, short stories, or poems in literary anthologies or literary journals (either online or in print) in the last two years.

A full-length play, performed in a theater of more than 250 seats by a professional theater company. Productions in academic settings qualify if not a student at the time of the production.
Writers Support

PEN America Writers’ Emergency Relief Fund

Employment as a full-time professional journalist, columnist, or critic or a record of consistent publication on a freelance basis in a range of outlets during the last two years.

Contracted forthcoming books, essays, short stories, poems, or articles for which the name of the publisher can be provided. Other qualifications that support the applicant’s professional identity as a writer.

Writers do not have to be Members of PEN America to receive a grant, but all recipients of emergency funding will be given a complimentary one-year membership to PEN America.

We encourage applicants to be specific and thorough in presenting their case for support so that a proper evaluation of the application can be made. Be assured that all information will be kept strictly confidential. The PEN America Writers’ Emergency Fund Committee will review all complete applications. Applicants will receive a response within 10 days. Please note that not all applications will be supported, and the Committee’s decision is final.

PEN America is coordinating this crisis response with other organizations administering emergency resources for the literary community. We particularly encourage dramatists and musical theater writers to reach out to the Dramatists Guild Foundation, which has more grant funding available for those working in that field.

Questions may be addressed to the writersfund@pen.org.